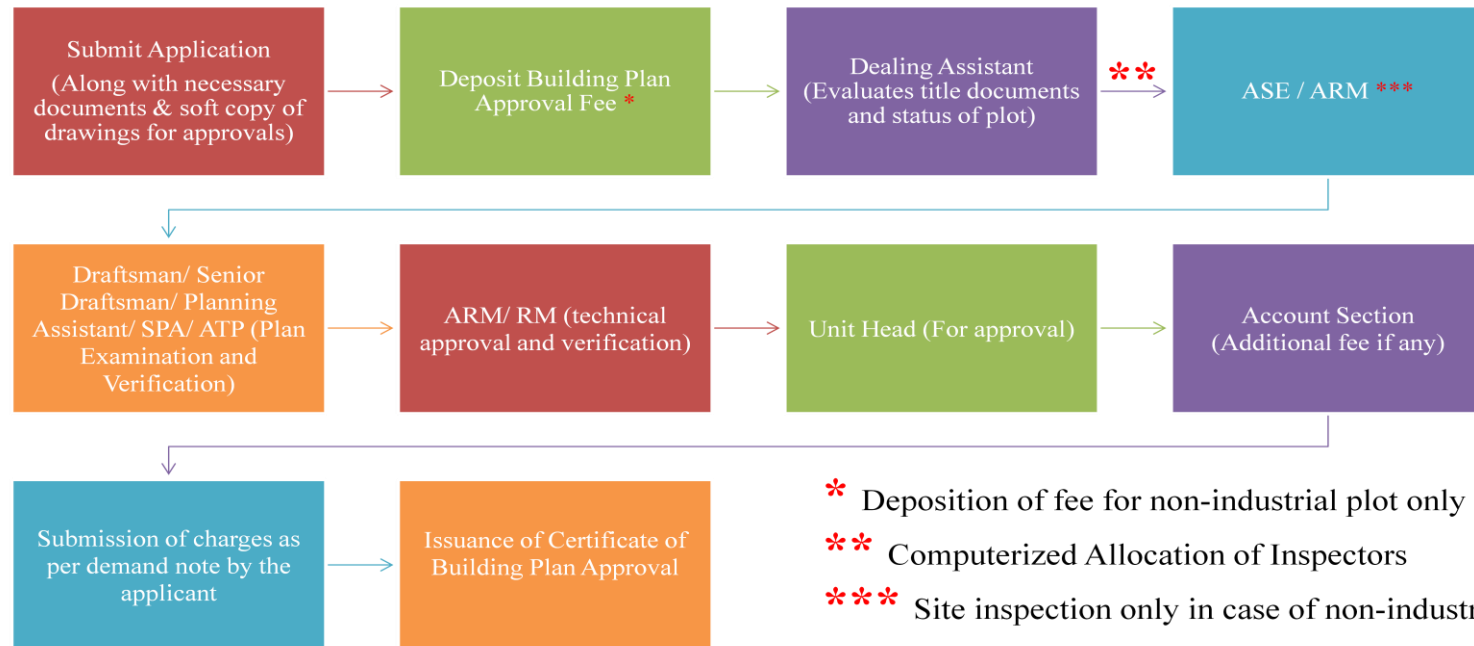
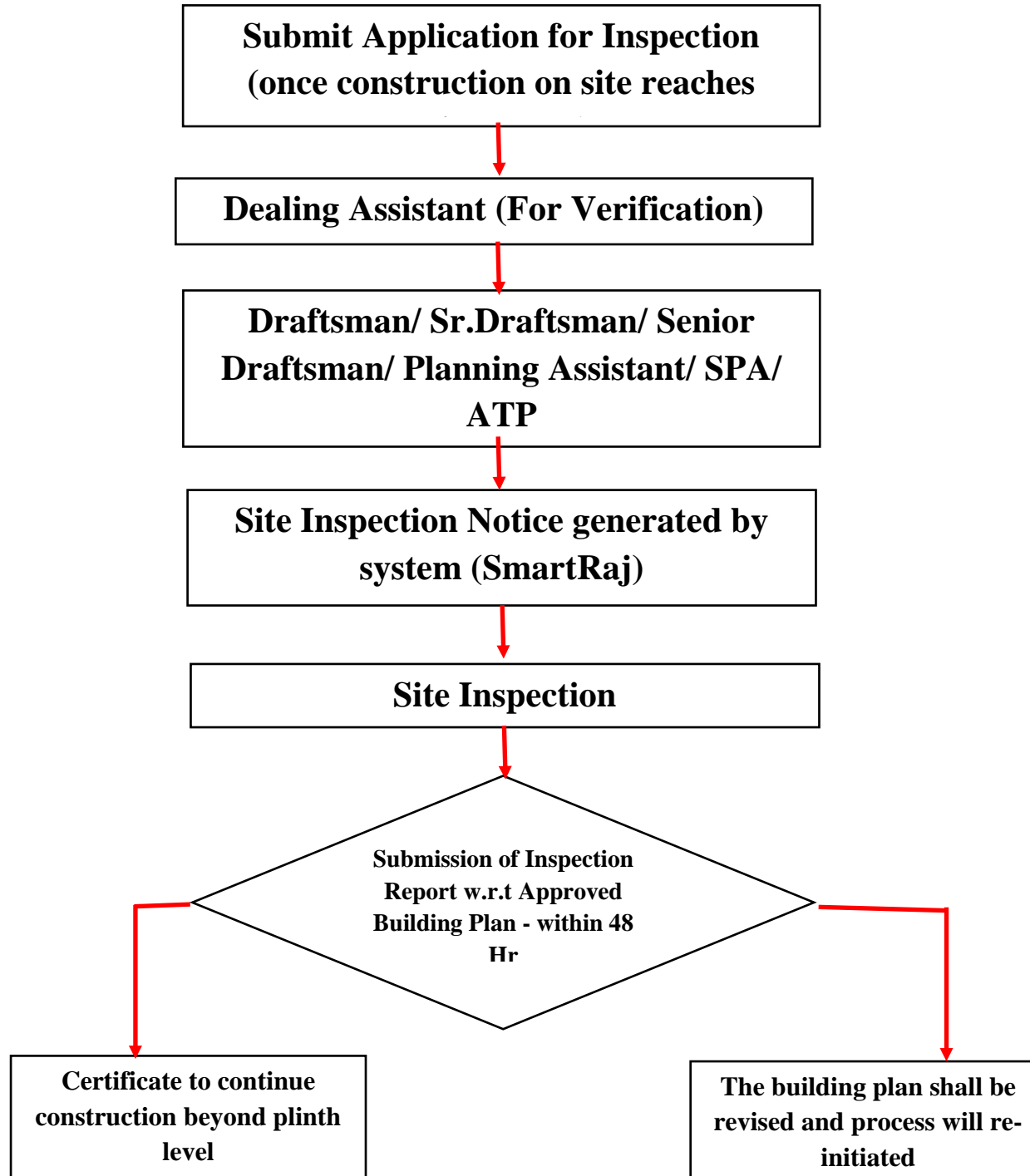


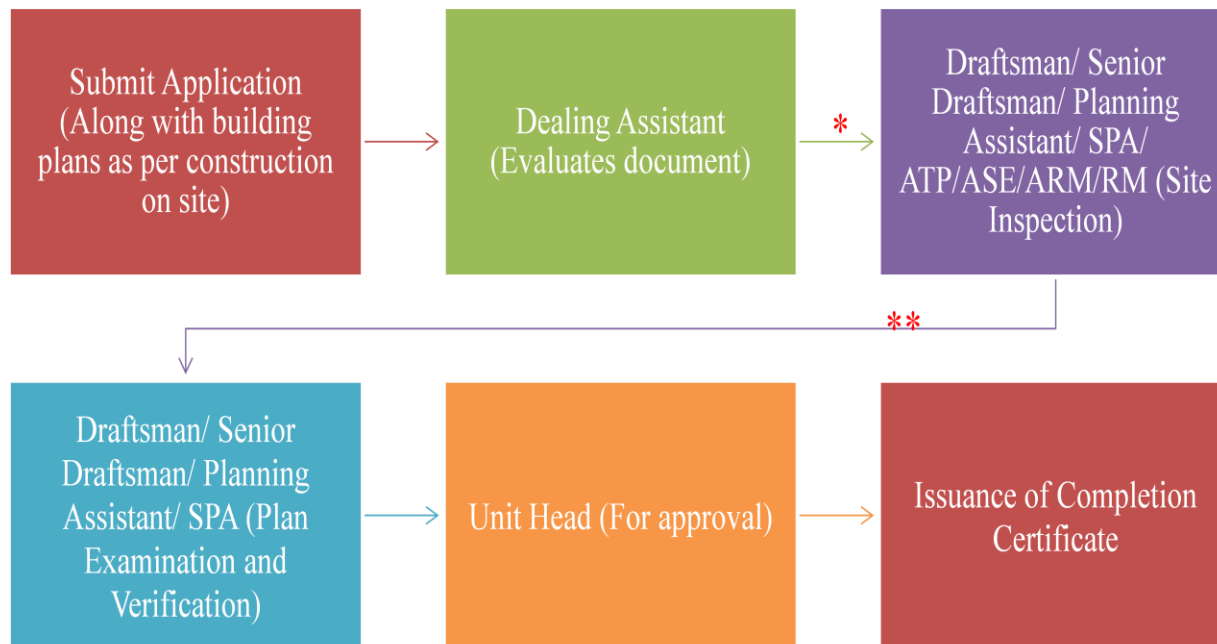
Process Flowchart for Online Building Plan Approval



Process Flowchart for Inspection at Plinth Level



Process Flowchart for Completion Certificate(Inspection)



* Computerized Allocation of Inspectors

** Online Submission of Inspection Report with in 48 hrs

Check List for Joint Site Inspection of Multistoried Buildings

Applicant Name: _____
 Architect Name & _____
 Registration No. _____
 Address (Proposed Building): Plot No. _____
 Industrial Area _____
 Area (sqm) _____
 Details of Building _____
 Plan Approval _____
 (Date of Building Plan Approval)

Inspection at Plinth Level:

S.No.	Details	Comments	
1.	Size of Plot (Dimensions)	As per Approval/ Lease Deed	Available on Site
2.	Setbacks	Front	
		Side I	
		Side II	
		Rear	
3.	Ground Coverage		
4.	Basement (If approved)		
	(i) Ramp (slope)		
	(ii) Staircase		
	(iii) Setbacks	Front	
		Side I	
		Side II	
		Rear	
5.	Stilt Floor (If approved)		
	(i) Ramp (Slope)		
	(ii) Staircase		
6.	Height of Plinth		
7.	Any other observations		

Officer from Fire Dept. Clerk ATP/Planning Assistant/ Sr.Draftsman /Draftsman ARM/RM Unit Head

Check List for Joint Site Inspection of Multistoried Buildings

Applicant Name: _____
 Architect Name & _____
 Registration No. _____
 Address (Proposed Building): Plot No. _____
 Industrial Area _____
 Area (sqm) _____
 Details of Building Plan _____
 Approval _____
 (Date of Building Plan Approval)

Inspection for Completion Certificate:

S.No.	Details	Comments	
1.	Size of the Plot	As per Approval	Available on Site
2.	Setbacks		
		As per Approval	Available on Site
	Front		
	Side I		
	Side II		
	Rear		
3.	Ground Coverage	As per Approval	Available on Site
4.	Basement (If approved)		
	(i) Ramp (slope)		
	(ii) Staircase		
	(iii) Setbacks	As per Approval	Available on Site
	Front		
	Side I		
	Side II		
	Rear		
	(iv) Any other observation		
5.	Height (No. of Floors)	As per Approval	Available on Site
6.	F.A.R.	As per Approval	Achieved F.A.R.

S.No.	Details	Comments	
7.	Parking	As per Approval/ Lease Deed	Available on Site
8.	Cut outs/Open to Sky/Ducts	As per Approval/ Lease Deed	Available on Site
9.	Projections / Balconies etc. (covered / extended)	As per Approval/ Lease Deed	Available on Site
10.	Certification for Fire Safety (Final)		
11.	Certificate from Structural Engineer (Earthquake Resistant)		
12.	Plantation on Site		
13.	Rain Water Harvesting		
14.	Waste water recycling		
15.	Sewerage Treatment Plant		
16.	Provision of Solid Waste Disposals		
17.	Provision of Solar Panels / Solar Water Heaters		
18.	Provisions for Physically Challenged Persons		
19.	Internal Changes / Deviation if any		
20.	Any Other Observation		

Officer
from Fire
Dept.

Clerk

ATP/Planning
Assistant/
Sr.Draftsman
/Draftsman

ARM/RM

Unit
Head